Rikkyo University

Graduate School Entrance Exam Guidelines

Graduate School of Intercultural Communication Master's Program

For September 2026, April 2027 Enrollment (Summer Exam)
For April 2027, September 2027 Enrollment (Spring Exam)

Revised on August 3, 2026

Contact Information
Graduate School of Intercultural Communication
College Administration Office, Section 4
Rikkyo University
Mail gradicc-ad@rikkyo.ac.jp
(Weekdays 9:00am – 5:00pm, Saturdays 9:00am – 12:30pm)
*It may take some time to answer, so please make inquiries well in advance.

Admissions Policy of the Graduate School of Intercultural Communication, Rikkyo University

Policy of Accepting Students

Master's Program

We welcome talent already equipped with advanced language skills, a wide range of knowledge, and international culture, and who will be able to make independent decisions and act to contribute to the development of a multicultural coexistence society from a compound perspective in the field of research or in the real world.

With this as the main point of the student acceptance policy, this program defines the criteria for entering students as follows:

1. Have a track record of learning and ability at or above the bachelor's degree level in four areas of intercultural communication, global communication, language communication, and interpretive and translational communication, and their related fields.
2. In addition, possess excellent language proficiency (including foreign language proficiency), which is necessary for their future success as researchers or highly skilled professionals in the four areas and related fields above.

Handling of Personal Information

The name, address and other personal information provided in the application and admission procedures shall be used only for the purposes of (1) conducting the entrance exam (application processing and examination), (2) announcement of final results, (3) admission procedures, and other matters incidental thereto. In doing so, we will conduct necessary and appropriate management to ensure that the personal information is not leaked, released, or illegally used.

The above operations may be performed in whole or in part by a company entrusted with such operations by Rikkyo University (hereinafter referred to as "Contractor"). In such cases, we may provide the Contractor with all or part of the personal information you have provided. In outsourcing, we conclude a contract that includes a confidentiality clause, require the contractor to strictly control the information, and prevent the contractor from using the information for purposes other than the outsourced business. In addition, personal information that has been processed statistically so that individuals cannot be identified will be used as data for surveys and research for the selection of applicants at Rikkyo University.

A portion of enrollees' personal information and their test results may be registered in the university's student information database to use for student consultation and guidance after enrollment. We appreciate your understanding in advance.

For more information about Rikkyo Educational Corporation's Privacy Policy,
please visit: https://rec.rikkyo.ac.jp/privacypolicy/

Special Measures for Examinees in Areas Affected by Large-Scale Natural Disasters

Rikkyo University has a financial assistance program for examinees affected by large-scale natural disasters. Please refer to https://www.rikkyo.ac.jp/admissions/refund.html (only available in Japanese) for details on this program.

*This is limited to areas where the Disaster Relief Act has been applied within one year of the day prior to the beginning of the enrollment period for the entrance exam for which the applicant has applied.

I. Number of Students to Be Admitted and Dates Related to the Exam

1) Enrollment Period

Summer exam	September 2026, or April 2027
Spring exam	April 2027, or September 2027

*The enrollment period cannot be changed.

* Applicants who do not hold a valid Japanese residence status at the time of application (particularly those applying for September enrollment in the summer or April enrollment in the spring) may not be able to obtain their status in time for the start of classes. Please note that the enrollment period cannot be changed under any circumstances, even in such cases.

2) Number of Students to Be Admitted

Graduate School of Intercultural Communication Master's Program : 20

*The number of admitted students includes those from both the summer and spring examination.

*Even if the number of applicants does not reach the maximum capacity, not all applicants will necessarily be accepted, depending on the examination results.

3) Dates Related to the Exam

Application Period	Summer exam	May 15, 2026 (Fri) (0:00:00AM JST) to May 20, 2026 (Wed) (11:59:59PM JST)
	Spring exam	January 8, 2027 (Fri) (0:00:00AM JST) to January 13, 2027 (Wed) (11:59:59PM JST)

Session	Examination schedule			
	1st round screening	Announcement of results of the 1st round screening	Oral exam of the 2nd round screening	Announcement of results of the 2nd round screening
Summer exam	Document screening	June 26, 2026 (Fri)	July 4, 2026 (Sat)	July 10, 2026 (Fri)
Spring exam	Document screening	February 10, 2027 (Wed)	February 17, 2027 (Wed)	February 22, 2027 (Mon)

4) Enrollment Procedure Period

Information on enrollment procedures will be sent to successful applicants.
[Summer] Sent in early January
[Spring] Sent along with the Admission Letter

The enrollment procedure period is as follows.
Please also refer to page "6.Enrollment Procedures" for details about enrollment procedures.

September 2026 enrollment	Summer exam	July 10, 2026 (Fri)- July 24, 2026 (Fri)
April 2027 enrollment	Summer exam	Early January, 2027 - February 4, 2027 (Thu)
	Spring exam	February 22, 2027 (Mon) - March 12, 2027 (Fri)
September 2027 enrollment	Spring exam	1st Round of Enrollment Procedure Period: February 22, 2027 (Mon) - March 12, 2027 (Fri) 2nd Round of Enrollment Procedure Period: April 1, 2027 (Thu) - May 31, 2027 (Mon)

2. Qualifications of Applicants

1) Qualifications of Applicants (Master's Program)

All applicants must meet one of the following qualifications:

1. Have graduated or be due to graduate from an officially recognized Japanese university by the end of March in the year of enrollment (For April enrollees) or September 19th in the year of enrollment (For September enrollees).
2. Have been awarded or due to be awarded a Bachelor's Degree by a qualified educational institution in Japan by the end of March in the year of enrollment(For April enrollees) or September 19th in the year of enrollment(For September enrollees).
3. Have successfully completed or be due to complete 16 years of formal education overseas by the end of March in the year of enrollment (For April enrollees) or September 19th in the year of enrollment (For September enrollees).
4. Have successfully completed or be due to complete 16 years of formal education overseas through distance education in Japan by the end of March in the year of enrollment (For April enrollees) or September 19th in the year of enrollment (For September enrollees).
5. Have completed or be due to complete in Japan a curriculum specified as equivalent to overseas university by the Japanese Minister of Education, Culture, Sports, Science and Technology by the end of March in the year of enrollment (For April enrollees) or September 19th in the year of enrollment (For September enrollees).
6. Have graduated or be due to graduate from a university or educational institution overseas that has been recognized by the overseas government or accreditation institution, and have been awarded or be due to be awarded a bachelor's degree or equivalent by completing a curriculum, including distance education in Japan, of which the length of completion is three years or more by the end of March in the year of enrollment (For April enrollees) or September 19th in the year of enrollment (For September enrollees).
7. Have completed a specialized curriculum at a vocational school or an advanced course, which is separately designated by the Minister, after the date specified by the Minister, or be due to complete such by the end of March in the year of enrollment (For April enrollees) or September 19th in the year of enrollment (For September enrollees).
8. Have graduated from an educational institution under the Old Education System in Japan.
9. Have graduated or be due to graduate from an educational institution such as the National Defense Academy, Japan Coast Guard Academy, and Meteorological College established in affiliation with Japanese government agencies by the end of March in the year of enrollment (For April enrollees) or September 19th in the year of enrollment (For September enrollees).
10. Be recognized, by Rikkyo University Graduate School of Intercultural Communication, to have attained academic competency that is equal to or surpasses the level of a university graduate and will be twenty-two years of age or older by April 1st in the year of enrollment (For April enrollees) or September 20th in the year of enrollment (For September enrollees).

[Note on Qualifications of Applicants]

(1) Please note that if those applying as being "due to" fulfill No.1, ～7 or 9 above fail to complete the requirements at the time of enrollment, they will not be granted admission even if they pass the entrance examination.

(2) Those who plan to apply on the basis of requirement No. 10 above must undergo a separate review to verify their eligibility prior to application. For details on the review procedures, please contact Course Admissions Officer, College Administration Office of the Graduate School of Intercultural Communication by the following dates.

Summer exam	April 23, 2026 (Thu)
Spring exam	November 19, 2026 (Thu)

2) Eligibility for the Entrance Examination for General Admission

The applicant must meet the qualifications of applicants for the Master's Program and submit either a TOEFL iBT® or IELTS score.

The following scores are required for applicants who are enrolling for the purpose of completing the TESOL program.

- TOEFL iBT® Test (Internet-based test) 95/5.0 or above
- IELTS 6.5 or above on each band

* Applicants who are either first language users of English or have earned an undergraduate degree taught entirely in English and who wish to request an exemption from submitting TOEFL iBT® or IELTS scores, must submit this Exemption Application Form.

* TOEFL is a registered trademark of Educational Testing Service (ETS). This publication is not endorsed or approved by ETS.

3. Application Procedure

1) Application Procedure

1. Access to Rikkyo Online Application System from the following website and complete all forms online.
   https://www.rikkyo.ac.jp/admissions/graduate/guidelines.html

2. Pay application fee to complete the application through the online application system.
3. Upload all documents on My Page of the online application system by the deadline.

Application Period	Summer exam	May 15, 2026 (Fri) (0:00:00AM JST) to May 20, 2026 (Wed) (11:59:59PM JST)
	Spring exam	January 8, 2027 (Fri) (0:00:00AM JST) to January 13, 2027 (Wed) (11:59:59PM JST)

[Notes on Application Procedure]

(1) The session will time out automatically 180 minutes after you start entering information. Since data cannot be stored temporarily, please refer to the User Manual first to prepare the information you need to enter.

(2) Entry into the online application system alone does not complete the application. Upload all documents on My Page of the online application system by the deadline. The application will not be accepted if no documents are uploaded by the deadline.

(3) Submission of a health check document is not required because we will conduct a health checkup when you enter the school.

(4) Those who require special consideration for the entrance examination due to illness, injury, or serious physical disability should contact the Course Admissions Officer, College Administration Office of the Graduate School of Intercultural Communication and submit the "Application for Consideration for the Examination" by the following dates prior to the application. Depending on your disability, it may be virtually impossible to go through the curriculum of the graduate schools and/or any of its programs. Please also inquire about this point.

Summer exam	April 23, 2026 (Thu)
Spring exam	November 19, 2026 (Thu)

(5) If there is a statement that is contrary to the facts or a lack of information in the application documents, acceptance or admission may be cancelled.

2) Application Documents

All application documents must be uploaded on My Page of the online application system by the deadline dates shown above.
*Please prepare all application documents in PDF format.
*Please scan both sides of the original certificates in color. If the back side is blank, only the front side is sufficient.
*Please be sure to obtain the original document, as it will be required for submission after acceptance.
*The maximum file size of any one document that can be uploaded is 8MB.

	Application Document	Instructions	Upload File Name
1	Certificate of Grades and Credits * Those who have transferred should also submit the original certificate issued by the university before transferring.	The original certificate issued by the university from which you graduated. Certificates written in languages other than Japanese or English require an official translation (translated into Japanese or English by a third party such as a national institution or a translation company). * No submission required for those who graduated or are due to graduate from Rikkyo University * When submitting multiple certificates (including translations), please submit them as one PDF file.	Certificate of Grades and Credits
2	Certificate of Graduation (expected graduation)	The original certificate issued by the university from which you graduated. Certificates written in languages other than Japanese or English require an official translation (translated into Japanese or English by a third party such as a national institution or a translation company). * No submission required for those who graduated or are due to graduate from Rikkyo University * When submitting multiple certificates (including translations), please submit them as one PDF file.	Certificate of Graduation (expected graduation) for Bachelor Degree
3	TOEFL iBT® or IELTS Score Report *English Proficiency	TOEFL iBT®: Test Taker Score Report (download from the My TOEFL Home) * TOEFL iBT Home Edition, MyBest® Scores is not accepted.	Certificate of English Qualification/Certification Examination

	Tests other than the TOEFL iBT® or IELTS are not accepted. *both sides required	IELTS (Academic Module): Test Report Form / eTRF * IELTS on Computer (IoC) is accepted * IELTS Online, One Skill Retake are not accepted * Please submit scores obtained within two years from the first day of the application month. * The following scores are expected for applicants who are enrolling for the purpose of completing the TESOL program. - TOEFL iBT®Test (Internet-based test) 95/5.0 or above - IELTS 6.5 or above on each band * Applicants who are either first language users of English or have earned an undergraduate and/or graduate degree(s) taught entirely in English and who wish to request an exemption from submitting TOEFL iBT® or IELTS scores, must submit this Exemption Application Form (see 4 below).	
4	Exemption Application Form	Applicants who are either first language users of English or have earned a degree taught entirely in English and who wish to request an exemption from submitting TOEFL iBT® or IELTS scores, must submit this application form. Please use the form prescribed by the Graduate School. The form can be downloaded from the web page where the Entrance Exam Guidelines are posted.	Certificate of English Qualification/Certification Examination
5	Research Proposal	Please use the form prescribed by the Graduate School. The form can be downloaded from the web page where the Entrance Exam Guidelines are posted.	Research Proposal
6	Letter of Recommendation	Only for applicants living outside of Japan at the time of application and enrolling for the purpose of completing the TESOL program.	Letter of Recommendation
7	Japanese Language Proficiency	Please use the form prescribed by the Graduate School. The form can be downloaded from the web	Certificate of Proficiency in Japanese

	Certificate	page where the Entrance Exam Guidelines are posted. * If you've taken the Japanese-Language Proficiency Test(JLPT) N1, you must also submit your "Certificate of JLPT N1 result and score" in addition to this certificate. The pass/fail status and test date don't matter. Even if you submit the "Certificate of JLPT N1 result and score", you still need to submit the 2 Japanese Language Proficiency Certificate" by the Graduate School Form. * Not required for native Japanese speakers * Not required for those who are enrolling for the purpose of completing the TESOL program	
8	Degree certificate	If you intend to file an application on the basis of requirement No. 6, you must submit the Degree certificate. If the degree obtained is listed on "Certificate of Graduation (expected graduation)", it is not necessary to submit it.	Certificate of (expected Completion) of Bachelor's Degree
9	Certificate of Withdrawal (only those who withdrew from Rikkyo University)	The admission fee for a student who is readmitted after having previously withdrawn from Rikkyo University (including Graduate Schools) will be reduced if an official certificate of withdrawal is submitted at the time of application. If submitted this certificate will only be used to confirm previous enrollment.	Certificate of Withdrawal
10	Certificate of Family Register (applicable persons only)	Please see [Notes on Application Documents] 2.	Certificate of Family Register

[Notes on Application Documents]

1. If you intend to file an application on the basis of requirement No. 2 of the qualifications of applicants (see page 2), you must submit the following documents for application document 2 "Certificate of Graduation (expected graduation)."
   (1) Those who have received a bachelor's degree by a qualified educational institution in Japan:
      → Degree certificate
   (2) Those who are due to receive a bachelor's degree by a qualified educational institution in Japan:
      a. Those enrolled in a course at a junior college or a technical college accredited by the National Institution for Academic Degrees and Quality Enhancement of Higher Education.
      → Certificate of expected completion issued by the school in which the applicant is enrolled and a certificate in which the school principal certifies that the applicant intends to apply for a degree
      b. Those other than a. above.

→ Certificate of acceptance of degree application issued by the National Institution for Academic Degrees and Quality Enhancement of Higher Education

2. If any name on any required certificate/document is different from your current name, please submit one official document (abstract of family register, etc.) certifying the name change. The submitted document will not be used for any purpose other than verification of identity.
3. Successful applicants must submit the original documents uploaded by the following dates. Please keep the original documents with you.

September 2026 enrollment	Summer exam	**July 24, 2026 (Fri)**
April2027 enrollment	Summer exam	**February 4, 2027 (Thu)**
	Spring exam	**March 12, 2027 (Fri)**
September 2027 enrollment	Spring exam	**May 31, 2027 (Mon)**

Failure to submit the original documents by the specified deadline may result in the cancellation of admission. The screening fee will not be refunded even if admission is not granted.

3) Application Fee

Application Fee 35,000 yen

1. Pay the application fee through the online application system. You must pay by Credit Card (VISA/MASTER/JCB/AMEX/DINERS).
2. The payment period through the online application system is the same as the application period. Please note that it is not allowed to make payment online after this period.
3. Pay online service fee of 1,500 yen in addition to the application fee.
4. Save the e-mail confirming payment completion after payment.

[Notes on Application Fee]

1. The payment of the application fee is made only through the online application system.
   *We do not accept cash, money orders, overseas remittances, etc.
2. The application fee is non-refundable except when you fall under (1) below.

(1) The application fee can be refunded in any of the following cases:
   a. You paid the application fee, but did not submit the application documents after payment.
   b. You paid the application fee and submitted the application documents, but your application was not accepted.
   c. You paid the application fee twice or paid too much.

(2) Refund Procedure:
No specific procedures are required for the application fee refund. Eligible individuals will receive an email with refund instructions to the email address registered in the online

application system at a later date.

4) Issuance of Examination Admission Ticket

Applicants who have completed the application procedure will be issued an “examination admission ticket” from the online application system by the following dates .

Summer exam	June 18, 2026 (Thu)
Spring exam	February 4, 2027 (Thu)

Applicants need to download the “examination admission ticket” from My Page. Print it and keep it in a safe place as you will need it not only on the day of the exam, but also the announcement of final results, and the enrollment procedures.

4. Entrance Exam

1) Selection Process

The selection of applicants will be conducted through the 1st round screening (document screening) and the 2nd round screening (oral exam) for those who pass the 1st round.
In each screening, applicants will be evaluated comprehensively and from multiple perspectives to determine if they meet the criteria stipulated in the "Policy of Accepting Students."

The results of the 1st round screening (document screening) will be announced:

Summer exam	**June 26, 2026 (Fri)** at 11:00 AM JST
Spring exam	**February 10, 2027 (Wed)** at 11:00 AM JST

The 2nd round screening (oral exam) date and start time are:

Summer exam	**July 4, 2026 (Sat)** at 10:00 AM JST (Tentative)
Spring exam	**February 17, 2027 (Wed)** at 10:00 AM JST (Tentative)

* The 2nd round screening (oral exam) will be conducted on the date and time specified by the Graduate School. Details such as the exam date and time, meeting time, and Zoom URL are notified to the e-mail address registered in the online application system after announcement of results of the 1st round screening. Set up in advance to receive email from the @rikkyo.ac.jp domain.

2) Notes on the 2nd round screening (oral exam)

1. The exam will be conducted over the video conferencing system "Zoom" (http://zoom.us/). Please register your account in advance.
2. Make sure you have the necessary equipment (computer, camera, microphone, speaker, earphones or headphones, etc.) and a stable internet connection. Before filing an application, be sure to check whether you can use Zoom by joining a Zoom test meeting (https://zoom.us/test).
3. On the day of the exam, the connection will be checked once at a specified time prior to the start of the exam. As a general rule, those who are late for the connection check are not allowed to take the exam.
4. You must be alone in a quiet space with no one else in the room during the exam. In order to make sure that no one other than you is present, a "virtual background" or blurred background may not be used.
5. The exam will be conducted orally only. Applicants are not allowed to use chat or share a screen and record. The interviewer will record the interview in case of a connection problem. The recorded data will not be used for any purposes other than admission decision, and

the data will be deleted after the admission decision date.

6. During the exam, any devices other than the device for using Zoom may not be used. You may not also use communication methods such as e-mail. In addition, you are not allowed to consult any books, materials or data, including your application documents, during the exam.
7. Please note that we cannot answer any technical questions related to your computer, network, or "Zoom." And we cannot provide support when an accident occurs with your equipment or system.
8. The following actions may be considered misconduct:
   (1) Recording or taking screenshots of the interview, or posting them on SNS or other websites.
   (2) Disclosing the content of the interview to other applicants who have yet to be interviewed.
   (3) Failing to follow the instructions of an examination supervisor.
   (4) Any other act that compromises the fairness of the examination.

   If an act is determined to be misconduct, the following actions will be taken. Depending on the situation, we may report the misconduct to the police.

   ・The applicant will be disqualified from taking any entrance examination at this university for the academic year.
   ・The results of all entrance examinations at this university taken during the academic year will be nullified.

   If misconduct is determined after enrollment, admission may be rescinded. In such cases, the admission fee, tuition, and any other payments will not be refunded.

5. Announcement of Final Results

(1) Announcement of results of the 1st round screening

A list of the examinee numbers of successful applicants will be posted on the Rikkyo University's Web site on the following date and time:

Summer exam	**June 26, 2026 (Fri)** at 11:00AM JST
Spring exam	**February 10, 2027 (Wed)** at 11:00 AM JST

URL: **https://www.rikkyo.ac.jp/admissions/results/**

(2) Announcement of results of the 2nd round screening

A list of the examinee numbers of successful applicants will be posted on the Rikkyo University's Web site on the following date and time.

Summer exam	**July 10, 2026 (Fri)** at 11:00 AM JST
Spring exam	**February 22, 2027 (Mon)** at 11:00 AM JST

URL: **https://www.rikkyo.ac.jp/admissions/results/**

The examinee numbers for successful applicants will be posted for seven days including the announcement date.

(3) Successful applicants will be sent the following documents by express mail. The documents will be sent to the address registered in the online application system:
・Summer exam :Admission Letter
・Spring exam :Admission Letter and Enrollment Guide
If the Admission Letter has not been received within three days including the final results announcement date, please contact the Admissions Office
(E-mail: admissions@rikkyo.ac.jp).

(4) We do not respond to any inquiries by telephone or e-mail regarding final results.

(5) Successful applicants must submit the original documents uploaded by the following dates. Please keep the original documents with you.

September 2026 enrollment	Summer exam	July 24, 2026 (Fri)
April2027 enrollment	Summer exam	February 4, 2027 (Thu)
	Spring exam	March 12, 2027 (Fri)
September 2027 enrollment	Spring exam	May 31, 2027 (Mon)

Failure to submit the original documents by the specified deadline may result in the cancellation of admission. The screening fee will not be refunded even if admission is not granted.

(6) Falsification, false statements, plagiarism, or any other form of dishonesty in submitted documents or materials constitutes misconduct. If an act is determined to be misconduct, the following actions will be taken (the screening fee will not be refunded). Depending on the situation, we may report the misconduct to the police.
The applicant will be disqualified from taking any entrance examination at this university for the academic year.
The results of all entrance examinations at this university taken during the academic year will be nullified.
If misconduct is determined after enrollment, admission may be rescinded. In such cases, the admission fee, tuition, and any other payments will not be refunded.

6. Enrollment Procedures

Enrollment procedures at Rikkyo are carried out via the Online Enrollment System.
To complete the enrollment procedures, all of the following must be done by the enrollment deadline: payment of the enrollment procedure fee, registration of information in the Online Enrollment System, and submission of enrollment documents. If you do not complete the stipulated enrollment procedures by the designated date, you will not be permitted to enroll.

1) Enrollment Procedure Period

September 2026 enrollment	Summer exam	July 10, 2026 (Fri)- July 24, 2026 (Fri)
April 2027 enrollment	Summer exam	Early January, 2027 - February 4, 2027 (Thu)
	Spring exam	February 22, 2027 (Mon) - March 12, 2027 (Fri)
September 2027 enrollment	Spring exam	1st Round of Enrollment Procedure Period: February 22, 2027 (Mon) - March 12, 2027 (Fri) 2nd Round of Enrollment Procedure Period: April 1, 2027 (Thu) - May 31, 2027 (Mon)

For further information on the enrollment procedures, please download the “Enrollment Guidebook” from the Online Enrollment System and confirm the details. For instructions on how to log in to the Online Enrollment System, please refer to the "Enrollment Procedures Information Document" sent to successful applicants (successful applicants for September 2026 Enrollment will receive the "Enrollment Procedures Information Document" with their "Admission Letter", and successful applicants for April 2026 Enrollment will receive it in early January 2026).

Withdrawing from Admission

Those who need to withdraw after completing the enrollment procedures to Rikkyo University may file for either Case A or Case B withdrawal as shown below. Please check the “Enrollment Guidebook” for details.

September 2026 Enrollment

A

After completing the enrollment procedures, those who wish to withdraw from enrollment for unavoidable reasons and have their withdrawal accepted through the prescribed procedures will receive a refund of the **"academic fees and other payments" excluding "admission fee"** (Refunds are due in late May for April enrollment and in late October for September enrollment.)

* Admission fee constitutes "a payment made as consideration for obtaining a place of eligibility for admission." Even in the event that you withdraw from admission to the University, the right to admission is still deemed to have been obtained, and admission fee is therefore nonreturnable.

Application deadline: September 18, 2026 (Fri)

Application method: (1) Contact Admissions Office by E-mail
(2) Procedures in the Online Enrollment System
*No need to submit documents

B

After completing the enrollment procedures, those who cannot fulfill the eligibility requirements by failing to graduate or completing the program and have their withdrawal accepted through the prescribed procedures will receive a refund of the admission fee, academic fees, and other payments (refunds are due in early November).

Application deadline: September 30, 2026 (Wed)

Application method: (1) Contact Admissions Office by E-mail
(2) Procedures in the Online Enrollment System
(3) Submission of a certificate that confirms your inability to graduate or complete the course (must arrive by the deadline)

April 2027 Enrollment

A

After completing the enrollment procedures, those who wish to withdraw from enrollment for unavoidable reasons and have their withdrawal accepted through the prescribed procedures will receive a refund of the **"academic fees and other payments" excluding "admission fee"** (Refunds are due in late May for April enrollment and in late October for September enrollment.)

* Admission fee constitutes "a payment made as consideration for obtaining a place of eligibility for admission." Even in the event that you withdraw from admission to the University, the right to admission is still deemed to have been obtained, and admission fee is therefore nonreturnable.

Application deadline: March 31, 2027 (Wed)

Application method: (1) Contact Admissions Office by E-mail
(2) Procedures in the Online Enrollment System
*No need to submit documents

B

After completing the enrollment procedures, those who cannot fulfill the eligibility requirements by failing to graduate or completing the program and have their withdrawal accepted through the prescribed procedures will receive a refund of the admission fee, academic fees, and other payments (refunds are due in late May).

Application deadline: April 15, 2027 (Thu)

Application method: (1) Contact Admissions Office by E-mail
(2) Procedures in the Online Enrollment System
(3) Submission of a certificate that confirms your inability to graduate or complete the course (must arrive by the deadline)

September 2027 Enrollment

A

After completing the enrollment procedures, those who wish to withdraw from enrollment for unavoidable reasons and have their withdrawal accepted through the prescribed procedures will receive a refund of the "**academic fees and other payments" excluding "admission fee"** (Refunds are due in late May for April enrollment and in late October for September enrollment.)

* Admission fee constitutes "a payment made as consideration for obtaining a place of eligibility for admission." Even in the event that you withdraw from admission to the University, the right to admission is still deemed to have been obtained, and admission fee is therefore nonreturnable

Application deadline: September 17, 2027 (Fri)

Application method: (1) Contact Admissions Office by E-mail
(2) Procedures in the Online Enrollment System
*No need to submit documents

B

After completing the enrollment procedures, those who cannot fulfill the eligibility requirements by failing to graduate or completing the program and have their withdrawal accepted through the prescribed procedures will receive a refund of the admission fee, academic fees, and other payments (refunds are due in early November).

Application deadline: September 30, 2027 (Thu)

Application method: (1) Contact Admissions Office by E-mail
(2) Procedures in the Online Enrollment System
(3) Submission of a certificate that confirms your inability to graduate or complete the course (must arrive by the deadline)

2) Obtaining “Student” Status of Residence (Visa Status)

(Ⅰ) For those who do not hold a status of residence in Japan.
Rikkyo University will apply to the Immigration Services Agency of Japan for a “Certificate of Eligibility” (COE) on behalf of the student. The screening process typically takes approximately 2 to 3 months.
After the COE is issued, please apply for and obtain a “Student” visa at a Japanese embassy or consulate in your home country before entering Japan.

*Proxied applications to the Immigration Bureau cannot be processed until both the enrollment procedures and registration with the IRIS system (Rikkyo University residency management system) are complete, which will significantly impact the timing of your entry into Japan. As there is a risk that you may not arrive in time for orientation, please complete the necessary procedures promptly after passing the entrance examination.

*While it is possible for the applicant to apply for a visa directly in their home country, please do not use this method as the issuance may take a very long time.

(Please note)
It takes time for the "Certificate of Eligibility" to be issued. For some entrance examinations, it may not be possible to obtain the status of residence in time even if the necessary procedures are completed immediately after passing. Please carefully confirm the period from the announcement of passing to enrollment and exercise caution when deciding which examination to take.

Important Notice:
Japan Pre-Entry Tuberculosis Screening (JPETS) for International Applicants

Effective June 2025, the Japanese government has implemented the **Japan Pre-Entry Tuberculosis Screening (JPETS)**. The goal of the initiative is to prevent the spread of tuberculosis in Japan.

Nationals of the **Philippines, Nepal, Vietnam, Indonesia, Myanmar, and China** are required to undergo this pre-entry tuberculosis screening and submit a **"TB Clearance Certificate"** when they apply for a “Certificate of Eligibility”.

The JPETS start dates vary by country. To avoid delays with the “Certificate of Eligibility” applications after being accepted to Rikkyo University, applicants must check the latest information through the provided links and complete all necessary procedures in advance.

*Please note: The information provided above is current as of April, 2026. Targeted countries and implementation dates are subject to change. All applicants, including those who are not nationals of the designated countries, are strongly advised to check the official links for the latest information.

Related links:

Ministry of Health, Labour and Welfare website (about the JPETS):

https://www.mhlw.go.jp/stf/seisakunitsuite/bunya/kenkou_iryou/kenkou/kekkaku-kansenshou03/english.html

Official website for the JPETS (by Ministry of Health, Labour and Welfare):

https://jpets.mhlw.go.jp/jp/

Immigration Services Agency website:

https://www.moj.go.jp/isa/10_00219.html

(2) Documents Regarding Financial Support

Regardless of whether you currently hold a status of residence in Japan, all enrollees seeking "Student" status must complete their registration in the IRIS system by the designated deadline after passing the entrance examination. (Details are provided in the "Enrollment Guidebook" available after admission.)

Documents proving your ability to pay expenses in Japan can take time to obtain, so please prepare the documents below in advance so you can submit them promptly after the announcement of results. Please note that documents are only valid if they are issued within 3 months of the date the application is submitted to the Immigration Services Agency.

If you are paying your own tuition and living expenses:	1. Latest **bank balance certificate** in your own name (recommended balance: at least 1.2 million yen per year)
	2. **Scholarship award certificate** (if you have been selected for a scholarship)
If someone other than yourself is paying your tuition and living expenses:	1. Latest **bank balance certificate** in the supporter's name (recommended balance: at least 1.2 million yen per year)
	2. Latest **income certificate** for the supporter (tax certificate, withholding tax slip, etc.)
	3. **Document proving the relationship** between the enrollee and the supporter (e.g., resident record, birth certificate)
	4. **Scholarship award certificate** (if you have been selected for a scholarship)

Academic Fees and Other Payments (Amount to Be Remitted in the First Academic Year)

Academic fees and other payments are paid in two installments: at the time of enrollment procedures and in the fall semester. For information on past academic fees, please refer to the website below.

*Note: The amount of academic fees and other payments for the 2027 academic year (Amount to Be Remitted in the First Academic Year) is scheduled to be posted around October.

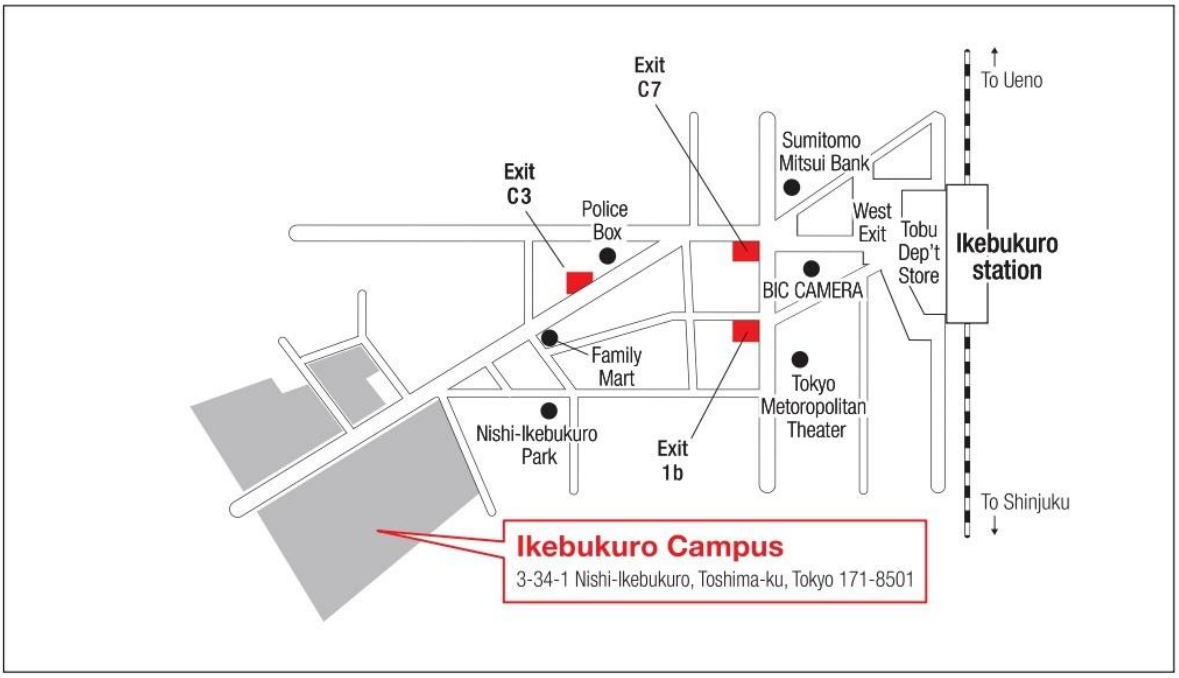
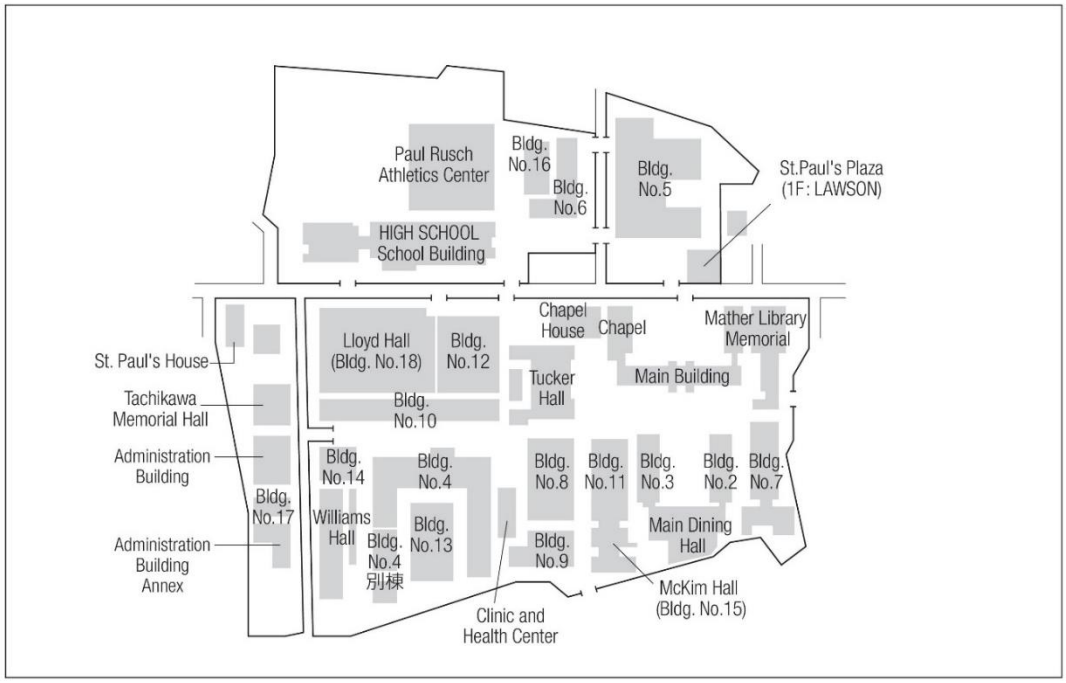
[Reference] Website:

https://english.rikkyo.ac.jp/admission/fees.html

Ikebukuro Campus Information Map

Get off at Ikebukuro Station on the JR Yamanote Line, Saikyo Line, Shonan-Shinjuku Line, Tobu Tojo Line, Seibu Ikebukuro Line, Tokyo Metro Marunouchi Line, Yurakucho Line or Fukutoshin Line.
The campus is located about a 7-minute walk from the West Exit.

Route to the Ikebukuro Campus



Ikebukuro Campus Information Map